Community Standards is responsible for the facilitation of a student-centered campus student conduct system for students and student organizations. This includes educational outreach, resolution of student conduct cases, and connecting students to the community through creative sanctioning. Community Standards operates the UConn Compass program which is a program where staff work one on one with a student in designing a customized involvement plan based on their individual interests and academic plan.

The Graduate Assistant in Community Standards is a member of the Community Standards staff and is involved in all aspects of the program. The position is designed to provide the Graduate Assistant with exposure to all facets of the student conduct system, the philosophies and best practices of student conduct work, and extensive experience working one on one with students. The Graduate Assistant will be involved in the development of creative and intentional initiatives to increase the academic and personal success of students. The position is designed to provide the Graduate Assistant with exposure to the student conduct, the philosophies and best practices of student conduct, and extensive experience working one on one with students.

This assistantship is a full-time assistantship, 20 hours per week, on a 9-month appointment. Work hours will typically be during the business hours of Community Standards, though may include occasional evening or weekend hours. This is a two-year assistantship pending a satisfactory performance after the first year. This position will report to the Director of Community Standards or designee.

Responsibilities include, but are not limited to:

*General responsibilities:*

- Be an active member of the Community Standards staff and participate in discussions and workshops offered
- Learn and understand the philosophies, practices, and processes of the University’s student conduct system as well as other institutions’ systems
- Attend and participate in training for student conduct officers
- Serve as a student conduct officer adjudicating cases in an administrative conference setting and serve as a complainant in hearings; opportunity to serve as an administrative hearing officer may be available
- Meet with students informally to discuss expectations, *The Student Code*, or to help students with a particular issue
- Have an active role in the implementation of the UConn Compass program which includes working with students on involvement activities, developing and maintaining listing of possible opportunities, and working with students who return from Suspension
- Serve as a chair/advisor to the Probation Review Committee
- Assist in the implementation of the academic integrity process
• Provide outreach regarding The Student Code and community standards to various constituencies on campus
• Attend and participate in Community Standards staff meetings
• Develop and implement special projects which includes, but is not limited to, initiatives to address current trends and issues, examination of current practices and effectiveness, creation of programs to increase students’ success, or addressing an issue of particular interest to the Graduate Assistant
• Perform all necessary administrative work related to assigned cases which includes sanction compliance
• Educate students about community standards and The Student Code
• Other duties as assigned by the Director of Community Standards

Qualifications:
• Enrollment in the Higher Education and Student Affairs Master’s program
• Willingness to working with students regarding issues of decision-making, transitions, and behaviors
• Excellent interpersonal skills
• Strong writing and computer skills