



HESA Graduate Assistantship 2017

Husky Sport is a community-campus partnership housed in the Department of Educational Leadership's Sport Management Program within the Neag School of Education. Using the power of sport, Husky Sport engages in relationship building with youth, families and community members in the North End of Hartford.

This is a full-time graduate assistant position to provide support to staff and students involved in the Husky Sport Program at the University of Connecticut. Through ongoing professional development Husky Sport seeks to develop supportive spaces to facilitate the enhancement of knowledge and skills for its student and professional staff of approximately 35 members that positively impact their practice. The Husky Sport graduate assistant will be responsible for organizing the work tasks of graduate and undergraduate students as well as communicating with agencies and individuals in Hartford with whom these students are in direct contact.

Job Characteristics and Responsibilities

The HESA graduate assistant for Husky Sport will report directly to the Husky Sport Directors' team and be primarily responsible for assisting with college student and staff development. The GAs responsibilities include:

Professional Development (approximately 10 hours per week)

- Working as part of the Husky Sport Professional Development Team to contribute to the development of staff meetings and retreats with particular attention to the following;
 - Developing and delivering professional development opportunities for Husky Sport staff including but not limited to, youth development, sport-based youth development, nutrition education, diversity, inclusion and social justice.
 - Working with team to identify professional development opportunities for staff, and creating a bank of professional development resources.
 - Acting as a liaison between undergraduate and graduate staff and Director for Student and Staff Development, gaining feedback from PD sessions and input for future meetings.
 - Meeting with undergraduate and graduate students in small groups and individually to discuss professional development.
 - Attending on-campus and off-campus events as they relate to Professional Development.

- Filling an Administrative Role in Professional Development which will include the following:

- Completing CITI training (online) to become Co-Primary Investigator on Husky Sport research
- Conducting research associated with Professional Development.
 - Conducts and assists with interviews as needed.
 - Assists with transcription of all interviews.
 - Assists with coding and analysis of all data.
- Monitoring training requirements to Husky Sport staff. Including but not limited to, Civil Rights training, First Aid/CPR certification, CITI training.

Teaching (approximately 5 hours per week)

- Co-teaching one service learning course associated with Husky Sport
 - Working as part of a team to refine curriculum and syllabus each semester
 - Assisting in lesson planning and grading for service learning course
 - Monitoring service learning component of course to assure students have satisfied volunteer requirement

Service (approximately 5 hours per week)

- Engaging in Husky Sport programming in the Hartford community
- Assisting in the promotion of healthy nutrition, positive life skills, academic achievement and opportunity in sport/physical activity.
 - Engaging actively with the children, families and community partners that are involved in programming.
 - Sharing successes and challenges involving the participants with other Husky Sport staff for collaborative discussion
 - Acting as a liaison to Husky Sport Directors' team, as a way to bring relevant and important topics to Husky Sport professional development meetings.

In addition to the above responsibilities, the graduate assistant will also be responsible for the following:

- Attending monthly meeting with all Husky Sport staff, bi-weekly program leaders meeting, weekly Clark Program and After School meetings and individual meetings with the Managing Director and/or Assistant Directors as needed.
- Communicating, both verbal and written, with collaborating UConn departments, City of Hartford departments, Hartford Public Schools, and other organizations involved in program delivery.
- Becoming CPR/First Aid certified to assist any emergencies.
- Completing Department of Children and Families online mandated reporter training.
- Other duties assigned by the Husky Sport Directors' Team.

This Graduate Assistantship is a full-time position, 20 hours per week. This is a two-year assistantship pending a satisfactory performance after the first year.